

	Assessment recommendation	Points for attention
<p>Make sure you have the following to hand:</p> <ul style="list-style-type: none"> • Learning objectives • Test matrix • Examination programme <p>For more information Remote assessments (Toetsen_op_afstand@avans.onmicrosoft.com) (Ideas, decision tree and explanatory notes) Taskforce Digital Assessments (Taskforcedigitaaltoetsen.LIC@avans.nl) (Online proctoring, Remindo and other forms of digital assessment)</p>	<p>Explanation The recommendations are listed from low impact to high impact</p> <p>1. Regulated system for submitting and collecting the product at Avans**</p> <p>2. Upload video recording to Blackboard</p> <p>3. Administer test remotely</p> <p>4. Change test type</p> <p>5. Combine tests</p> <p>6. Accumulate the tests</p> <p>7. Postpone test</p> <p>8. Consider administering test without proctoring</p> <p>See points for attention desired option</p> <p>9. Don't administer the test in this academic year</p>	<p>General</p> <ul style="list-style-type: none"> • Do not take unnecessary risks. Making changes to tests can have a significant impact; the consequences of errors made during the test can be even greater. • Work together. Involve experts when making changes to your tests (e.g. educationalists, technical and legal specialists) • Maintain high standards. For each change that you make, ask yourself: Is the test still reliable, valid and transparent? Does it still test all learning objectives? Minimise the risk of fraud • Permission is required for many changes. See the explanatory notes that accompany this decision tree ('Decision-making regarding changes'). • Inform students in a clear and timely manner of any changes. • Questions or other plans? Please contact us. We'd be happy to help you. <p>**Note: This might not be possible due to the accessibility of the buildings</p> <ul style="list-style-type: none"> • Consult the crisis team about accessing Avans's locations • Not possible to access buildings or submit products? Continue decision making at point D <ul style="list-style-type: none"> • Test administered in a different way • No change to the test type – no permission required <ul style="list-style-type: none"> • Administer test via Teams and, if necessary, record it • Test administered in a different way • No change to the test type - no permission required <ul style="list-style-type: none"> • Current learning objectives remain the starting point • Permission required <ul style="list-style-type: none"> • When combining tests, try to test more efficiently (lecturer's workload) • All learning objectives must be demonstrably tested <ul style="list-style-type: none"> • Tip: Offer the first test as a remote formative test (This gives students an indication of their progress) • Do not award ECTS credits for this formative test (no result in Osiris) <p>The following applies for recommendations 5 and 6:</p> <ul style="list-style-type: none"> • The examination programme in Osiris remains unchanged. • Allocation of grades and ECTS credits will take place at a later date • Once the (summative) test has been completed, the same result is entered in Osiris for both tests • Permission required <ul style="list-style-type: none"> • Do not assume that Avans's locations or external locations are accessible again in the current academic year (See the explanatory notes that accompany this decision tree) • We are hopeful that exceptions can be made, but there is a great deal of uncertainty at the moment. The crisis team is in charge. • No change to the test type – no permission required <ul style="list-style-type: none"> • Respect the Network of Chairs of Examination Boards' (NVE) statement • Work together. Involve the Examination Board in an early stage • Be transparent. Check this option with specialist teachers, educators and management • At this moment, online proctoring is not an option for Avans (GDPR, technical, reliability). In the 2019/2020 academic year it won't be available for summative tests • Request permission <ul style="list-style-type: none"> • Avoid postponing tests until the new academic year to the greatest extent possible because this would increase the work and study load and will probably cause unwanted delays. • Test cancelled for the 2019/2020 academic year, no ECTS credits will be assigned in the 2019/2020 academic year • In the 2020/2021 academic year, students will have two opportunities to pass the test • Request permission <p>Future</p> <ul style="list-style-type: none"> • Evaluate your assessment programme. What lessons have you learnt from this period? • What changes are permanent? What changes are temporary? • Investigate opportunities for programmatic testing